



Department of Housing and Economic Sustainability
MORTGAGE AND HOUSING INVESTMENTS (MHI)

CDBG-CV Mortgage Assistance Program

VERIFICATION OF EMPLOYMENT

NOTE: This form is to be completed if the adult household members cannot provide a recent pay stub. Print Extra Copies if Needed

Note to Employer: State and/or Federal Regulations require us to verify employment history and income information for the person that has provided authorization below, in order to determine their eligibility for program assistance. Your cooperation in providing the requested information below is most appreciated.

AUTHORIZATION:

I hereby authorize the release of requested information. A copy of the executed "Authorization for the Release of Information" is attached which indicates my agreement with the release of information requested for the sole purpose of determining eligibility for program assistance.

Employee Name

Employee Signature

Employee Social Security Number

Date

INFORMATION BELOW IS TO BE COMPLETED BY EMPLOYER:

Name of Employer: _____ Position: _____

Employer's Address: _____ Date of Hire: _____

Probability of continued employment (*please circle one*): YES or NO

Number of hours worked per week: _____

Current Pay Rate: \$ _____
____ Hourly ____ Weekly ____ Bi-Weekly ____ Monthly ____ Annual

Overtime Pay Rate: \$ _____

EMPLOYER COMMENTS: _____

COVID 19 QUESTIONNAIRE:

Is employee currently furloughed, unemployed, or has had a reduction in work hours on or after March 1, 2020 due to COVID19? _____

If yes, please explain: _____

AUTHORIZED SIGNATURE:

Signature of Authorized Representative: _____

Printed Name: _____ Title: _____

Date: _____ Phone: _____ Fax: _____

Email Address: _____

WARNING: Florida Statute 817.03 Making false statement to obtain property or credit.—Any person who shall make or cause to be made any false statement, in writing, relating to his or her financial condition, assets or liabilities, or relating to the financial condition, assets or liabilities of any firm or corporation in which such person has a financial interest, or for whom he or she is acting, with a fraudulent intent of obtaining credit, goods, money or other property, and shall by such false statement obtain credit, goods, money or other property, shall be guilty of a misdemeanor of the first degree, punishable as provided in s. 775.082 or s. 775.083.

